



Council Name	Neath Town Council
Name of Meeting Scrutiny Committee	Full Council Meeting
Meeting Date	Monday 5 th October, 2023

Please provide feedback on the following areas:

Question	Commentary
Were you able to access the meeting either virtually or in person or were there any difficulties?	<p><u>Answer</u> Please highlight which of the three options below was applicable:</p> <ul style="list-style-type: none">• <u>Not able to access or attend the meeting</u>• <u>Accessed/attended the meeting but difficulties viewing and hearing matters</u>• <u>Accessed/attended the meeting and was able to view and observe without difficulty</u> <p><u>Comment</u></p> <p>I attended the meeting in person</p>
Were you able to identify the status of individuals in the meeting i.e. officer or member?	<p><u>Answer</u> Please highlight which of the three options below was applicable:</p> <ul style="list-style-type: none">• <u>Not possible to determine the status of individuals in the meeting</u>• <u>Determination of some individuals but not all</u>• <u>Able to identify all members and officers and present</u> <p><u>Comment</u></p>

<p>Were you able to access an agenda or copies of reports prior to the meeting?</p>	<p><u>Answer</u> <u>Please highlight which of the three options below was applicable:</u></p> <ul style="list-style-type: none"> • <u>Access to agenda and reports not provided</u> • <u>Access to agenda only</u> • <u>Access to both agenda and all public papers under discussion</u> <p><u>Comment</u> No members of the public present</p>
<p>How was the meeting managed?</p>	<p><u>Answer</u> <u>Please highlight which of the three options below was applicable:</u></p> <ul style="list-style-type: none"> • <u>Serious concerns that meeting did not function appropriately and no controls in place.</u> • <u>Some concerns about manner of meeting and the general conduct of business</u> • <u>No concern and meeting managed appropriately</u> <p><u>Comment</u> Meeting well chaired by Town Mayor, Cllr. John Warman</p>
<p>Were you able to understand the</p>	<p><u>Answer</u> <u>Please highlight which of the three options below was applicable:</u></p>

<p>decisions that were being made at the meeting?</p>	<ul style="list-style-type: none"> • <u>Not able to understand decision being taken and the process followed</u> • <u>Able to understand decision making but process seemed confusing</u> • <u>No concerns and able to understand decision making and process</u> <p><u>Comment</u> <u>Clear reporting – Proposers and Seconders</u></p>
<p>Did you have any concerns relating to standards or ethics (i.e. any concerns regarding compliance with the member’s code of conduct?)</p>	<p><u>Answer</u> <u>Please highlight which of the three options below was applicable:</u></p> <ul style="list-style-type: none"> • <u>Concerns that will require future consideration by members of the Standards Committee and the Town/Community Council</u> • <u>Some concerns but these were addressed by the Clerk or Councillors themselves and no further action necessary.</u> • <u>No concerns</u> <p><u>Comment</u></p>

I agree that my feedback can be shared both with the Standards Committee and the Council to whom this feedback relates.